

WHAT'S NEXT?

As a Part-Time student! Let's get you set up!

Now that you are ready to take courses with us at DCA, you might be asking...

"What do I do now?"

No worries! Here is a helpful guide to get you set up and ready to go!

Please follow the steps below in order.

STEP 1:

Verify Your Login

LOGIN



Be on the look out for an email from **Mrs. Flood** at **aflood@wivcs.org** (or your school counselor).

Afterwards, follow her directions to log into your account!

1. Log into **<https://dcawi.k12.com>**
2. Click on **K12 School Login** in the upper right-hand corner.
3. Log in with the username and password that was sent to you. - **Make sure to save your username and password!**

Make sure your student knows the username and password that is set up for them. All schoolwork needs to be accessed and completed from their student account.

STEP 3:

Attend Class Connects & Login to Canvas to Make Progress in Courses



Class Connects are live, synchronous learning sessions. If students are not able to join the course's Class Connect, they are expected to watch the recording of each session. Class Connect sessions range from 2-3 times per week.

Canvas is our learning management system that houses our courses. Students should be logging into their course(s) daily and making positive progress.

LINKS TO BOOKMARK:



DCA Website: <https://dcawi.k12.com>

OLS Login: login.k12.com

Tech Support: help.k12.com

Getting Started Video Resources:
<https://dcawi.k12.com/resources/strong-start.html>

STEP 2:

Complete Orientation Course



In order to learn how to navigate our online platform, students will engage in an **Orientation Course** which includes online modules to practice using the OLS.

Completion of the Orientation course is essential to be successful in navigating their learning.

STEP 4: Check Email Weekly



Once students set up their K12 account, they will also be given a DCA email. Their DCA email will end in **@wivcs.org**

DCA is a Microsoft school, therefore the email platform used is Outlook.



KEY TERMS:



DCADirect - That's You! You are a student taking courses part-time with DCA

Canvas Login - Online Learning System

Learning Coach - Caring person who will support the student's educational journey. Could be resident district staff member for Part-Time students.

Class Connect - Live, synchronous class. Class Connects are hosted via Engageli.

Engageli - Learning Platform. Similar to other live platforms like Zoom.

Pathway - An interest area in which students have the opportunity to explore talents and gain experience that will set them on a path to being Opportunity Ready!

