Four Lakes Education, LLC Board Meeting Minutes







Date: August 17, 2023
Note Taker: Erin Haugom

Participants:

Voting Board Members: Jerry Deschane, Robb Kahl, Laura Cataldo, Nick Cochart, Dean Gille

Non-Voting Board Members: Tom Mooney

WIVA Academic Team Members: Dr. Sara Cutler, Erin Haugom, Becky Eberhardt, Cindy Worden, Charles Stone, Saycha

Basken

K12 Regional Team: William Johnston, Aftab Ahmed

LC Representative:

Staff Advisory: Jodie Wolff

Agenda Item:

1) Call to Order

11:02

Discussion:

2) Routine Business

Approval of Minutes from June 29, 2023 Board Meeting

Discussion: No discussion

Motion: To approve June 29, 2023 Minutes, by Jerry Deschane

Second: Nick Cochart Vote: Motion Carried

Agenda Item:

3) Action Items

A Election of Officers

Discussion:

President: Jerry Deschane
Vice-President: Laura Cataldo
Secretary: Nich Cochart

Treasurer: Robb Kahl

Motion: To approve election of officers, by Laura Cataldo

Second: Robb Kahl
Vote: Motion Carried

B Finance

11:03

FY23 Monthly Financial Reviews for WIVA/DCA/ISWI

Discussion: Aftab Ahmed presented the July Financials

Motion: To approve the financial packet as presented, by Laura Cataldo

Second: Nich Cochart

Vote: Motion Carried

Banking RFP Process

Discussion: RFP's have been sent to Associated Bank and One Community Bank.

Motion: To approve solicitation of RFP's from various banks as presented, by Robb Kahl

Second: Dean Gille

Vote: Motion Carried

Audit Dates

Discussion: The financial audit with Johnson Block will occur on September 18, 2023

Motion: To acknowledge audit dates, auditor and process, by Laura Cataldo

Second: Nick Cochart

Vote: Motion Carried

C Board Policies to Approve

Discussion: Dr. Cutler presented policies to be approved

Motion: To approve policies as presented, by Nick Cochart

Second: Robb Kahl
Vote: Motion Carried

D CTE Course Equivalency Approvals

Discussion: Jen Wegner requested approval for CTE equivalency for WIVA and DCAWI

Motion: To approve CTE equivalency as presented, by Laura Cataldo

Second: Dean Gille

Vote: Motion Carried

E Approval of Student Handbooks

Discussion: Dr. Cutler presented revisions to both the student and staff handbooks

Motion: To approve handbook revisions as presented, by Laura Cataldo

Second: Nick Cochart Vote: Motion Carried

E Approval of Staff Handbook

Discussion: Dr. Cutler presented revisions to both the student and staff handbooks

Motion: To approve handbook revisions as presented, by Nick Cochart

Second: Robb Kahl
Vote: Motion Carried

F Insurance Certificate Receipts

 $\label{lem:decomposition} \textbf{Discussion: Dr. Cutler shared receipts from the M3 Certificate of Liability Insurance}$

Motion: To acknowledge receipt of the insurance certificates as presented, by Dean Gille

Second: Nick Cochart Vote: Motion Carried

Agenda Item:

4) Communication

Enrollment: Erin Haugom shared enrollment numbers for WIVA, DCAWI, ISWI which are

included in the Board packet

Staffing Updates: Dr. Cutler shared the current staffing number is 244

Strategic Plan Reports (3Gs): Dr. Cutler shared there was a 70% increase in academic

growth with a 10% decrease in withdrawals

11:32

Board Plan for SY24: There is a board retreat on December 18th. Discussion surrounding availability of all Board members on December 18th.

11:56

Cognia Accreditation: Discussion regarding the Cognia accreditation process for SY23-24

School highlights: Back to School picnic on September 22, 2023

5) Motion to Adjourn

Discussion:

Motion: To adjourn, by Laura Cataldo

Second: Nick Cochart

Vote: Motion Carried

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